

### **1.Post – Accounts Associate – 1 Post**

The selected candidates will be on probation for an initial period of one year. After satisfactory completion of the probation period, they will be absorbed as per organizational norms.

#### **Qualification:**

- B Com/M. Com/ CMA / MBA (Finance)
- Strong knowledge of accounting standards, GST and taxation

#### **Experience-**

- Minimum 3 years of relevant experience
- Experience in Cooperative Sector / Transport / Ride-Hailing industry will be preferred

**Age-** Maximum 35 years as on 31<sup>st</sup> March 2026

#### **Key Roles and Responsibilities:**

- Maintain books of accounts and financial records
- Prepare budgets and monitor fund utilization
- Ensure GST, TDS filings and statutory tax compliance
- Manage accounts payable and receivable
- Prepare MIS reports and financial statements
- Coordinate internal and statutory audits
- Handle banking transactions and fund management
- Strengthen internal controls and financial discipline
- Strong analytical and problem-solving skills
- Proficiency in MS Excel and accounting software
- Good communication and coordination skills
- High level of accuracy and attention to detail

Interested & eligible candidates may send their CV along with qualification & experience details and supporting documents to: [hr@bharattaxiapp.com](mailto:hr@bharattaxiapp.com)

**Incomplete application will be summarily rejected without any information thereof.**

**Interested candidates are requested to apply on or before 24<sup>th</sup> May 2026**

E-mail: sahakartaxicoop@gmail.com

**Website: [www.bharattaxiapp.com](http://www.bharattaxiapp.com)**